

For the needs of the project "Eco Tourism 4 all", the Association for women with social problems adopted:

D E C I S I O N

For Service Providers - Engaging Experts realization of training "Appropriate behavior with clients"

1. The association has a need to hire expert for realization of training "Appropriate behavior with clients" for the needs of the project: "Eco tourism 4 all".

The procurement following the call is inseparable.

2. The call for selected suppliers that meet specific criteria necessary to fulfill the requirements of the service procurement.

3. The procurement referred to in point 1 of this Decision has been provided in the amount of EUR 1560 in LEK counter-value.

4. The procurement will be carried out under reference number 2 and 3 and in accordance with the Grant Agreement for Project Implementation.

5. A detailed description of the services requested, as well as the details of the offer submission will be contained in the call and the attached specification.

6. The procurement procedure will be conducted by the Commission of the Association for women with social problems.

7. Tenderer should submit the following documentation together with the tender:

- Annex I. Template for overview of delivered services
- Annex II. Methodology
- Annex III. Template for financial offers
- Annex IV. CV of expert/s
- Annex V. Statement of Exclusivity and Availability

8. The deadline for submission of offers is 14/06/2020, at 17.00 hrs at the latest.

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9. The selection of the supplier will be done by means of evaluation of qualitative and financial offer.

The scoring scale on the basis of which the bid will be made is the following:

Qualitative evaluation + financial evaluation	Maximum possible points
Methodology	20
References	10
Experience with similar tasks	15
CV of expert/s	25
Financial evaluation	30
Total points for qualitative and financial evaluation	100

10. The tender whose offer will have the highest number of points, i.e. the most favorable offer will be selected as the service provider.

Association of women with social problems